

# Minutes of the Meeting of Osmotherley Area Parish Council held in the Village Hall, Osmotherley on Thursday 18<sup>th</sup> April 2024

1. **Present:** Mr R Horner (Chairman), C Nozedar (Vice-Chairperson), Mr B Robinson, Mr N Ward, Mr M Laverick, Mr M Read, Mr P Howlett and Mrs M Kay

**Apologies were received from:** Mr T Wood, Mrs A Atkinson and NYC Representative Cllr D Hugill for personal issues.

2. **Minutes of the meeting of 21<sup>st</sup> March 2024 were approved and signed by the Chairman**

3. **Public Forum**

A resident attended to observe

4. **Matters arising:**

#### 4.1 Items not on the agenda

The Clerk and Chairman updated the council on the following items not on the agenda:

- BM used to look after the defibrillator for the council/village and he informed the council that the owner of the Coffee Shop would take over these responsibilities. PH offered to help in her absence.
- The resident from Kirby Sigston that reported planning concerns at Oaktree Enterprise Park had forwarded correspondence with NYC to the Clerk and he followed these up on their behalf.
- The resident on South End who reported concerns about the lack of yellow lines being replaced on South End corner and the Clerk confirmed that he had followed these issues up with Highways.
- The culvert issues on West End, near Westfields is still causing an issue and the Chairman asked the Clerk to write to Savills once again to find out what is happening and to try and establish timescales of when these issues will be resolved.
- The Cuddy Lane water issue was also raised following the partial repair of the footpath. Concerns still exist as the source of the water is still causing concerns. The Clerk will raise with Highways and NYM (who were tasked with contacting landowners) for an update and express the urgency of getting this resolved.
- The Clerk reported that a resident had offered a sapling to replace the tree that fell in 2022. Council offered their thanks for the offer and advise would be sought from NYM as to its suitability.
- A contractor has been tasked with some sympathetic pruning of 3 trees in the village, following consultation with NYM.

#### 4.2 Police matters

The police report from 1<sup>st</sup> March to 31<sup>st</sup> March 2024 was circulated to all councillors to discuss the following incidents:

ASB Personal: 1

#### 4.3 Highways

NW reported pothole concerns in West Harlsey and asked the Clerk to report.

MR asked the Clerk to follow-up on the water outflow/ ingress at South End near the waterworks.

#### 4.4 NYC & NYMNP

Nothing to report

#### 4.5 Village Assets

The Clerk updated the PC on the progress made with the consultants approached to undertake the project of the toilet refurbishment. Progress on appointing the contractor is moving ever closer. A grant application for £17,000 has been applied for to the governments Community Ownership fund however the grant from Action with Communities in Rural England (ACRE) has not been continued. The Clerk has asked DH for locality funding which is hoped will be forthcoming.

#### 4.6 Constituent Reports

Members from the other areas in the Parish were asked to raise any issues pertinent to their areas.

Osmotherley – The picnic tables in front of the Three Tuns has raised concerns within the village and councillors debated how to proceed. A resident came to advise the meeting on behalf of the owner that these are surplus to requirement of the ThreeTuns and has offered them to the PC. The Clerk was asked to confirm this fact with the owner before determining if the play area could accommodate them for use at the park.

#### 5. Correspondence

*Most correspondence is now electronic and is forwarded when received so Members can therefore raise concerns or comments by email to the Clerk should it need to be an agenda item. These items will only be minuted if they are discussed at a meeting.*

The Clerk reported that the owner of 40 North End had contacted the PC regarding the collapsed wall to the front of the property, onto the village green. Discussions are ongoing with insurers and authorities to determine the best course of action and whether the need to utilize village green to solve the problem. The PC will await further information before commenting further.

#### 6. Planning.

##### a) Applications

6.1 Goose Garth, 8A Back Lane, Osmotherley - Application for change of use of annexe to dwelling – **No Objection with comments**

6.2 28 West End, Osmotherley - Application for Listed Building consent for installation of replacement timber windows to front elevation - **Support**

6.3 Westlands Farm - amended details/additional information in respect of the above development for erection of five cabins for holiday letting purposes with associated access, parking and landscaping works – **No Objection with comments**

##### b) Decisions

6.2 Harlsey Castle West Harlsey - Removal of concrete render and re-point sandstone using lime mortar - **Granted**

#### 7. a, b, c Accounts

The Clerk reported the up to date financial position of the council updating the accounts from the last meeting in March. The monthly bank reconciliation was agreed and supported.

Income reported at last meeting		£27,238.03
<b>a) Receipts in the period:</b>		
Honesty Box	<u>£92.00</u>	
Total income for the period		<u>£92.00</u>
Revised 2023/24 income to 31st March 2024		£27,330.03

Expenditure reported to last meeting		£22,292.27	
<b>b) Payments in the period:</b>			
Scottish Water - Cemetery	£3.00		
J.Robinson - Salary	£738.85		
HMRC	£184.80		
Sam Turner & Sons - Consumables	£61.27		
Printroom	£117.00		
Restarting Hearts - Defib Pads	£70.00		
Holly Enisz - Toilet cleaning Feb & toilet rolls	£136.86		
J.Robinson - Expenses	£45.21		
Osmotherley Village Hall - Feb meeting	£10.00		
Northern Property Care - Damp survey	£138.00		
1 & 1 Internet	£12.00		
Service Charge - Unity Trust Bank	<u>£18.00</u>		
Total expenditure for the period		<u>£1,534.99</u>	
Revised 2023/24 expenditure to 31st March 2024			£23,827.26

**c) Funds:**

Surplus/(Deficit) for Period (Income less Exp)		-£1,442.99	
Funds B/Fwd From last meeting		<u>£50,051.54</u>	
Funds C/Fwd to next meeting		£48,608.55	

**Represented by:**

<b>Balance of Unity Trust a/c 31st March 2024</b>		£48,608.55	
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**Invoices for Payment:**

Osmotherley Village Hall	881565452	£10.00	
Printroom - April Messenger	878952382	£117.00	
YLCA Membership	259203143	£344.00	
TP Jones - Payroll Fee in arrears	140459509	£85.92	
Marcus Pearson - Grasscutting & Pinfold Ivy	499012429	£770.00	
Maureen Hague - Internal Audit Fee	737974752	£30.00	
Holly Enisz - Toilet cleaning March 2024	560641053	£104.00	
	<b>Total</b>		<b>£1,460.92</b>

**d) Final Accounts**

The Clerk presented the final accounts to the council for approval. They were audited on the 17<sup>th</sup> April 2024.

**8. Any Other Business**

The Chairman reported that, regretfully, he is to resign from the PC with immediate effect, due to upcoming commitments that will demand more time away from home in the foreseeable future, which means that he will be unable to uphold the level of dedication and service that he believes the role requires. Councillors understood his reasoning and thanked him for his service to the PC, since 2017 and as Chairman of the PC for the last three years which have been difficult and challenging times for the village.

### **9. Press Items**

It was agreed that the approved minutes be included on the website and a summary of the discussions at this meeting be included in the next available Messenger newsletter.

**10. Date of next meeting : The AGM and meeting will take place on Tuesday 14<sup>th</sup> May 2024 at 7.30pm in the Supper Room in the Village Hall, Osmotherley**