

Minutes of the Meeting and Annual General Meeting of Osmotherley Area Parish Council held in the Village Hall, Osmotherley on Thursday 18th May 2023

1. **Present:** Mr R Horner (Chairman), Mr B Robinson, Mr M Read, Mrs M Kay, Mr T Wood, Mr M Laverick , Mr B Manners , Mr P Howlett, Mr N Ward, Mrs A Atkinson and NYCC ward member Cllr B Fortune

Apologies were received from: C Nozedar (Vice-Chairperson)

2. The Annual General Meeting convened and the business of the election for Chairman concluded with Richard Horner being proposed by PH and seconded by BR. Carolyn Nozedar was proposed by MK and seconded by BR for the role of Vice Chairperson.
3. **Minutes of the meeting of 20th April 2023 were approved and signed by the Chairman**

4. Public Forum

Two members of the public attended. The first required confirmation that the bins would be removed from the front and wondered where at the rear they would be stored. At this point we were not able to confirm where in the rear they would be stored. Concern was also expressed over the extra cars caused by the success of the guesthouse were expressed.

The other attendee offered his services to determine the ownership of parcels of land in the village and the chairman confirmed that a working party would be setup to discuss the matter further (see item 9 below).

5. Matters arising:

5.1 Items not on the agenda

The Clerk and the Chairman updated the council on the following items not on the agenda:

- The issues caused by updating the wordpress platform resulted in our monthly hosting fee doubling in cost. A resident in the village offered to assist in sorting this problem out. Happily he has managed to do so.
- The papers submitted by a resident with regards to roadside waste, discussed at the last meeting, would be circulated to all councillors.
- Concerns have been expressed by residents concerning cars parked on the village green near Robin Hill on North End. It was agreed to look into erecting a sign stating 'Parking Prohibited on village Green by Order of the Parish Council'.
- The letter, agreed to be sent to the owner of the Three Tuns, was sent earlier this week. The Clerk confirmed he had received a telephone call and email in reply. The bins are expected to be removed and the number of tables will be discussed. It was agreed that the Chairman would meet with the owner to discuss this and other issues as soon as possible.
- The path in front of the village hall has been widened by the Caretaker which will hopefully enable easier wheelchair access.
- The Clerk confirmed that he had received two quotes from local arborists to undertake a tree survey in the village. Jan Hoyland had quoted £775 which was accepted as the lowest quote. BM very helpfully provided a map of the trees owned by the council and grateful thanks were expressed.

- The Clerk confirmed he'd discussed parking issues raised earlier regarding School Lane. The conversation went further onto the pros and cons of having a car park in the village. It was agreed to circulate the email from Highways to all councillors for discussion at a later meeting.
- The fireworks display and music concerns to be held on the day of the Summer Games were reported to the appropriate authorities. Provided the music is indoors after 11pm it can go on until 1pm. Outdoors it must cease at 11pm. Fireworks however should not be set off on a highway, street, thoroughfare or public place. Anyone found guilty is liable to a fine of up to £5,000. Fixed penalty notices (on-the-spot fines) can also be issued.
- A quote from the Caretaker to reinstate the footpath at the Bog Hole bridge, not completed last year by NYCC, was received at £1500 for tarmacking. MR confirmed that Mr Shelley has offered to provide materials and the council asked that he contact him to ask if tarmac could be provided. In the meantime the Clerk was asked to go out for more quotations.

5.2 Police matters

The police report from 1 April to 30 April was circulated to all councillors to discuss the following incidents:

Anti Social Behaviour : Nuisance

5.3 Highways

MK reported that, on her way to the meeting via Thimbleby, she travelled towards the ford from Thimbleby and felt that the new footbridge gave the illusion that the footbridge was actually a road bridge. The Clerk was asked to report this to Highways.

BF confirmed that the Exec Member at NYC visited the village to appraise himself of the village.

5.4 NYCC,HDC & NYMNP

Nothing to Report

5.5 Maintenance

The cobbles outside the Three Tuns would require another contractor as the Caretaker is unable to do this work.

5.6 Village Hall

Nothing to Report

5.7 Toilet Refurbishment Update

PH confirmed that he had received a grant of £3,000 from the Jack Brunton Trust. Unfortunately this fell short of the claim for £30,000! The Chairman asked that PH and the Clerk to source additional grant funding if possible.

The Clerk also reported that he had confirmation from the Director of Finance at NYC that CIL monies from across the county would be combined and access available for funding projects but this was unlikely to be imminently.

5.8 Constituent Reports

Members from the other areas in the Parish were asked to raise any issues pertinent to their areas.

PH confirmed that the Cleveland Way path from Back Lane was getting overgrown and the Clerk confirmed that the Park would be clearing the vegetation in the next few weeks.

6. Correspondence

Most correspondence is now electronic and is forwarded when received so Members can therefore raise concerns or comments by email to the Clerk should it need to be an agenda item. These items will only be minuted if they are discussed at a meeting.

7. Planning.

a) Applications

7.1 3 North End, Osmotherley - Listed Building consent for installation of replacement timber windows and doors – **Support**

7.2 Oakdale House, 9 Back Lane - application for non-material amendment to planning approval NYM/2022/0335 to allow untreated Larch for the horizontal shading louvres and painted steel brackets – **Support**

b) Decisions

7.3 High Grange Sowerby Under Cotcliffe - Modification of condition 2 (drawings) from previously approved application 20/01962/FUL – **Granted**

7.4 Highfield Sowerby Under Cotcliffe - Proposed replacement dwelling, demolition of existing outbuilding and construction of detached garage – **Granted**

7.5 Oaktree Farm Bullamoor Road - The use of the building for storage - **Disposal of application**

7.6 Oaktree Farm Bullamoor Road - Application for Certificate of lawfulness for the existing use of the building for a workshop - **Disposal of application**

8. a, b, c and d Accounts

The Clerk reported the up to date financial position of the council updating the accounts from the last meeting in April. The monthly bank reconciliation was agreed and supported.

Income reported at last meeting		£0.00	
a) Receipts in the period:			
Precept 1st Instalment	£7,500.00		
Refund from Hydroelectric	£618.49		
Honesty Box	<u>£91.00</u>		
Total income for the period		<u>£8,209.49</u>	
Revised 2023/24 income to 30th April 2023			£8,209.49
Expenditure reported to last meeting		£0.00	
b) Payments in the period:			
1 & 1 Internet	£16.84		
Water - Cemetery	£3.00		
M.Hague - Internal Audit Fee	£30.00		
TP Jones - Payroll Fee	£85.92		
YLCA Membership Fee	£328.00		
Holly Enisz - Toilet Cleaning March	£78.00		
Osmotherley Village Hall - Feb/ March meetings	£20.00		
Printroom	£101.00		
J.Robinson - Expenses April	£12.99		
Inside Outside Services - Play Area			
Maintenance	£215.00		
MJW Property Services - Toilet leak repair	<u>£45.00</u>		
Total expenditure for the period		<u>£935.75</u>	
Revised 2023/24 expenditure to 30th April 2023			£935.75

c) Funds:

Surplus/(Deficit) for Period (Income less Exp)	£7,273.74
Funds B/Fwd From last meeting	<u>£45,105.78</u>
Funds C/Fwd to next meeting	<u>£52,379.52</u>

Represented by:

Balance of Unity Trust a/c	£52,379.52
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Unpresented cheques

Invoices for Payment:

Holly Enisz - Toilet Cleaning April	£104.00
J.Robinson - Expenses April/May	£118.94
Inside Outside Services	£220.00
Osmotherley Village Hall - April meetings	£10.00
Pearson Groundcare - March	£357.00
Pearson Groundcare - April	£945.00
Zurich Municipal Insurance	£524.42
	£2,279.36

d) The AGAR (Annual Governance and Accountability Return) was presented to the council for approval. The exception return, reported at the last meeting has been accepted by the external auditor and therefore these documents are for internal use only. The Clerk highlighted the main differences between the last financial year and the one reported. A reduction on grants received of £7,000 accounted for the main differences on income received. A public notice of accounts would still be displayed as normal. The council accepted the return and the Chairman signed appropriately.

9. Any Other Business

TW passed on concerns from a resident of School Lane regarding the parking issues. The Clerk confirmed that a walk around with the Highways Engineer would take place in the near future and these issues would be raised.

The Chairman confirmed that the Working Party(see 4 above) would consist himself, the VC, BR and the Clerk. An expert from the village on these types of issues would be asked to join the group. A simple report would be presented at future meetings on progress made. Its first task would be to determine the extent of the unregistered space in the villages and what outcome the PC would pursue, if any.

10. Press Items

It was agreed that the approved minutes be included on the website and a summary of the discussions at this meeting be included in the next available Messenger newsletter.

11. Date of next meeting and AGM: Thursday 15th June 2023 at 7.30pm in the Supper Room in the Village Hall, Osmotherley.