

# Minutes of the Annual Meeting of the Council and the Meeting of Osmotherley Area Parish Council held in the Village Hall, Osmotherley on Thursday 19<sup>th</sup> May 2022

- 1. Present:** Mr R Horner (Chairman), Mr B Manners (Vice Chairman), Mr B Robinson, Mr T Wood, Mr M Read, Mrs M Kay, Mrs A Atkinson, Ms C Nozedar and HDC/NYCC ward Member Cllr D Hugill

**Apologies were received from:** Mr P. Howlett, Mr N Ward and Mr M Laverick

2. The election for Chairman concluded with Richard Horner being proposed by BM and seconded by CN . Carolyn Nozedar was proposed by RH and seconded by MR for the role of Vice Chairman.
3. **Minutes of the meeting of 21<sup>st</sup> April 2022 were approved and signed by the Chairman.**

4. **Public Forum**  
None

## 5. Matters arising:

### 5.1 Items not on the agenda

The Chairman opened the main meeting by welcoming all new councillors to the parish council and welcomed their input in future meetings.

The Clerk and the Chairman updated the council on the following projects not on the agenda:

- The footbridge At Bog Hole has still not been replaced
- Two No Parking signs have been erected on North End and a third has been purchased and is ready to install
- The roundels on the replaced tarmac on West End has finally been completed
- The hole in the road surface on North End had spread to the verge and following inspections by both NYCC and Yorkshire Water it was determined that work was required by the PC to jet out the area under our village green. It was agreed that this would be done on our behalf by NYCC shortly
- A request, made at last month's meeting by Kirby Sigston to also have a grant from the PC was agreed. A payment of £25 was agreed by all. The chairman asked that the two areas work together to see if Kirby Sigston could benefit from the festivities in Osmotherley
- Anne Abbots memorial tree has finally been planted in the front corner of the cemetery

### 5.2 Police matters

The police report was circulated to all councillors and highlighted the following:

Anti-Social Behaviour:2 ASB Personal: 2 x details not relevant to the meeting;

Violence Against the Person:3 3 x Not relevant to meeting

Other crimes including Drugs:1 1 x fraud related to cold calling, investigation ongoing.

### 5.3 Highways

A recurrence of the leak from a culvert was reported to NYCC recently at Orchard Place on Clack Bank. It was agreed that the Clerk contact the landowner to determine if a solution can be reached to avoid issues this coming winter.

## 5.4 NYCC,HDC & NYMNP

The reported concerns at the Three Tuns have been looked into by the NP. The paint colour is not an issue for them however the banner should be removed. Enforcement Officers are in contact.

The Management Plan for the park has been approved. This important document will direct the future direction of the park. CN asked that bike trails be extended to be multi use trails to ensure horse riders can benefit. DH would feed this back to NYMNP.

## 5.5 Maintenance

The grass cutting in the village, whilst regular, has caused some concerns over the grass left in mounds along the village greens. The Clerk was asked to discuss this issue with the contractor.

The none cutting of the grass at Oswaldene has meant the village entrance has become untidy and the Clerk was asked to write to Broadacres to request them to improve the situation.

The lock mechanism on the disabled toilet door needs replacing and BM will rectify.

## 5.6 Village Hall

Nothing to report

## 5.7 Toilet Refurbishment Update

BM reported that no quote had been received from the contractor however the chairman hoped that the close working arrangements with the Village Hall Committee could yet bear fruit.

## 6. Correspondence

*Most correspondence is now electronic and is forwarded when received so Members can therefore raise concerns or comments by email to the Clerk should it need to be an agenda item. These items will only be minuted if they are discussed at a meeting.*

A copy of a letter, sent by a resident to the NP, was received by the Clerk. It asks that consideration be given to controlling the ever increasing numbers of second homes and holiday lets in the village and the Park in general. The detrimental effect this has on the local population and the school viability is especially relevant for Osmotherley. All agreed with the sentiment and DH would report this to the NP at the earliest opportunity.

## 7. Planning.

a) Applications.

7.1 Brook House, Kirby Sigston - development to raise the roof above existing extension and alter roof over bay window to flat roof – **Support**

7.2 Carr Grange Farm, Kirby Sigston - change of land use from agricultural to recreational for the siting of 4 glamping pods and associated works to create new access track and car parking area – **Support**

7.3 Oakdale House, 9 Back Lane - variation of condition 2 (material amendment) of planning approval NYM/2020/0465/FL to allow the installation of solar PV array to the approved dwelling - **Support**

b) Decisions

7.4 Five Oaks Farm Bullamoor Road - Application for retrospective change of use of agricultural land to mixed use for grazing of horses and sheep and alterations to previously approved agricultural building (15/01013/APN) to a stable block to allow for housing of horses and sheep when required – **Granted**

7.5 Old Moor Farm West Harlsey - Construction steel portal frame building for agricultural purposes - **Granted**

**8. a, b, c, d Accounts**

The Clerk reported the up to date financial position of the council updating the accounts from the March meeting. The monthly bank reconciliation was agreed and supported:

Income reported at last meeting		£0.00	
<b>a) Receipts in the period:</b>			
Honesty Box	£131.00		
HDC Precept	£7,150.00		
VAT Refund	<u>£281.92</u>		
Total income for the period		<u>£7,562.92</u>	
Revised 2022/23 income to 30th Apr 2022			£7,562.92
Expenditure reported to last meeting		£0.00	
<b>b) Payments in the period:</b>			
Scottish Water - Cemetery	£3.00		
Osmotherley Village Hall	£8.80		
Sam Turner & Sons - Consumables	£19.24		
Maureen Hague - Internal Audit	£25.00		
Holly Enisz - March cleaning	£96.00		
Pearson Groundcare - March grasscutting	£480.00		
YLCA Subs	£324.00		
TP Jones & Co - Payroll Services	£78.00		
Printroom - April Newsletter	£85.00		
J.Robinson - Expenses	£22.48		
Mr M Stafford	£264.82		
1 & 1 Internet	<u>£8.40</u>		
Total expenditure for the period		<u>£1,414.74</u>	
Revised 2022/23 expenditure to 30th Apr 2022			£1,414.74
<b>c) Funds:</b>			
Surplus/(Deficit) for Period (Income less Exp)		£6,148.18	
Funds B/Fwd From last meeting		<u>£47,068.64</u>	
Funds C/Fwd to next meeting		£53,216.82	
<b>Represented by:</b>			
<b>Balance of Unity Trust a/c</b>		£30,853.67	
<b>Skipton Bond,</b>		<u>£22,363.15</u>	
Total Funds as at 30th Apr 2022		£53,216.82	

## Invoices for Payment:

Pearson Groundcare - April grasscutting	£900.00
M.Stafford - Sign for North End	£122.97
Printroom - May Newsletter	£85.00
Osmotherley Community Group - Queens Jubilee Grant	£250.00
Zurich Municipal Insurance	£481.21

**£1,839.18**

## Section 2 – Accounting Statements 2021/22 for

### Osmotherley Area Parish Council

	Year ending		Notes and guidance
	31 March 2021 £	31 March 2022 £	
1. Balances brought forward	34,608	40,645	Total balances and reserves at the beginning of the year as recorded in the financial records. Value must agree to Box 7 of previous year.
2. (+) Precept or Rates and Levies	13,750	14,000	Total amount of precept (or for IDBs rates and levies) received or receivable in the year. Exclude any grants received.
3. (+) Total other receipts	22,740	13,901	Total income or receipts as recorded in the cashbook less the precept or rates/levies received (line 2). Include any grants received.
4. (-) Staff costs	3,120	3,175	Total expenditure or payments made to and on behalf of all employees. Include gross salaries and wages, employers NI contributions, employers pension contributions, gratuities and severance payments.
5. (-) Loan interest/capital repayments	0	0	Total expenditure or payments of capital and interest made during the year on the authority's borrowings (if any).
6. (-) All other payments	27,333	18,423	Total expenditure or payments as recorded in the cashbook less staff costs (line 4) and loan interest/capital repayments (line 5).
7. (=) Balances carried forward	40,645	46,948	Total balances and reserves at the end of the year. Must equal (1+2+3) - (4+5+6).
8. Total value of cash and short term investments	40,645	46,948	The sum of all current and deposit bank accounts, cash holdings and short term investments held as at 31 March – <b>To agree with bank reconciliation.</b>
9. Total fixed assets plus long term investments and assets	43,679	43,679	The value of all the property the authority owns – it is made up of all its fixed assets and long term investments as at 31 March.
10. Total borrowings	0	0	The outstanding capital balance as at 31 March of all loans from third parties (including PWLB).

The external audit return (AGAR) was presented showing the year end comparable figures. The Clerk expanded on the reasons why there had been changes in costs and income between the years, mainly due to the delay in the refurbishment of the public conveniences and explained that the reserves were earmarked as follows. £30,000 to the public conveniences; £3,000 to general maintenance and play area; and a £14,000 general ongoing reserve and put forward the return for approval and signing by the Chairman, which was accepted.

## **9. Any Other Business**

The Chairman suggested a reworking of the agenda to include the individual areas of the council were given its own agenda heading. This was agreed.

BM reported that a resident had concerns over overhanging garden plants and had asked for action. BM would discuss with the houseowners.

DH reported that with Simon Bassendale leaving the NP the SWAG meetings had ceased. It was agreed to wait until a replacement had been made before further action be taken.

MR asked if anything could be done regarding the speeding vehicles through Thimbleby.

DH suggested that a traffic survey would be required first. The Clerk was asked to contact the appropriate individual to determine costs before any further action be taken. CN also raised concerns at the speed of vehicles through Ellerbeck and requested a similar survey be undertaken.

The Clerk requested two new signatories for the bank account and BR and PH had agreed to be added to the list.

Following the election it was important to complete all the forms requested by HDC, including the travel expenses form and all members were reminded to do so.

The chairman closed the meeting by thanking BM for all his hard work a Vice Chairman.

## **10. Press Items**

It was agreed that the approved minutes be included on the website and a summary of the discussions at this meeting be included in the next available Messenger newsletter.

**11. Date of next meeting and AGM: Thursday 16<sup>th</sup> June 2022 at 7.30pm in the Supper Room in the Village Hall, Osmotherley.**