

Minutes of the Meeting of Osmotherley Area Parish Council held in the Village Hall, Osmotherley on Thursday 21st April 2022

1. **Present:** Mr R Horner (Chairman), Mr B Manners (Vice Chairman), Mr N Coward, Mr M Read, Mr RW Harker, Mr M Stafford, Mrs A Atkinson, Ms C Nozedar, Mr M Laverick, Mr N Ward and HDC/NYCC ward Member Cllr D Hugill

Apologies were received from: Mr T Wood

2. **Minutes of the meeting of 17th March 2022 were approved and signed by the Chairman.**

3. **Public Forum**

Two residents of the village attended to observe the meeting.

4. **Matters arising:**

- 4.1 **Items not on the agenda**

The Clerk and the Chairman updated the council on the following projects not on the agenda:

- The Three Tuns table area extension has been reported to NYM
- The yellow lining and gully emptying, whilst continually raised with Area2, has still not been completed. The clerk was asked to raise this again with Area2.
- The footbridge at Bog Hole has been commissioned by NYCC however delays over design and supply it is now scheduled for June
- Following the letter to the owner of the QC it was pleasing to see the beer cask, causing an obstruction to the footpath, has been removed
- The No Parking signs have been purchased and installed in the verge on North End and a further sign was agreed to be installed in front of the large tree outside the vicarage
- DH had met with the owner of the Three Tuns/Queen Catherine to discuss concerns and issues and further meetings would be held, where hopefully the Chairman would also be attendance.

- 4.2 **Police matters**

The police report was circulated to all councillors and highlighted the following:
Anti-Social Behaviour:2 ASB Personal: x 1 Not relevant to the meeting; ASB Environmental x 1 Public BBQ at Cod Beck(Police attendance, advice given and BBQ put out)

- 4.3 **Highways**

The Chairman asked the Clerk to report a hole in the road surface on North End, which also has spread into the verge. Area2 have reported the issue to Yorkshire Water as it is believed to be a broken pipe causing the issue.

- 4.4 **NYCC,HDC & NYMNP**

DH reported that HDC were concerned over rule changes on building development that caused increased sewerage flow into the River Tees. Whilst this may not affect the Osmotherley area currently it might in the future if the River Humber collection area was included in the ruling by Natural England

4.5 Maintenance

Nothing to report

4.6 Village Hall

NC reported that as he was standing down as a councillor a replacement would be needed to sit on the village hall committee as representative of the council.

4.7 Toilet Refurbishment Update

BM reported that a meeting has been held with Tom Forsyth regarding obtaining a quote, which has not been received to date.

4.8 Queens Jubilee Celebrations

Councillors had been asked to approve a proposal to grant the group organising the events prior to the meeting. It was agreed to provide a £250 grant (with one abstention), subject to providing a breakdown of expenditure following the weekend. A request was also made by RH to support the Kirby Sigston festivities however it was agreed to see if these could be combined with the Osmotherley village celebrations.

5. Correspondence

Most correspondence is now electronic and is forwarded when received so Members can therefore raise concerns or comments by email to the Clerk should it need to be an agenda item. These items will only be minuted if they are discussed at a meeting.

6. Planning.

a) Applications.

6.1 Middle Farm, Thimbleby - Application for installation of 16 ground mounted solar panels – **Support**

6.2 Five Oaks Farm, Bullamoor - Application for retrospective change of use of agricultural land to mixed use for grazing of horses and sheep and alterations to previously approved agricultural building (15/01013/APN) to a stable block to allow for housing of horses and sheep when required – **Support**

6.3 Old Moor Farm, West Harlsey – Construction steel portal frame building for agricultural purposes – **Support**

6.4 7 South End, Osmotherley - Application for alterations to existing outbuilding to form home office/hobbies room - **Support**

b) Decisions

6.5 Hillcrest, Kirby Sigston – Alterations to existing derelict building to create triple garage and parking - **Granted**

7. a, b, c, d Accounts

The Clerk reported the up to date financial position of the council updating the accounts from the March meeting. The provisional year end accounts were presented to the meeting. Both reports were agreed and supported:

| | |
|-----------------------------------|------------------|
| Income reported at last meeting | £20,655.29 |
| a) Receipts in the period: | |
| Honesty Box | £46.00 |
| Burial Fee | £200.00 |
| Locality Fund Grant - Toilets | £5,000.00 |
| NYMNP Grant - Toilets | <u>£2,000.00</u> |

| | | |
|---|------------------|------------|
| Total income for the period | <u>£7,246.00</u> | |
| Revised 2021/22 income to 31st Mar 2022 | | £27,901.29 |

| | | |
|--------------------------------------|------------|--|
| Expenditure reported to last meeting | £20,613.08 | |
|--------------------------------------|------------|--|

b) Payments in the period:

| | | |
|--|------------------|------------|
| Scottish Water - Cemetery | £3.00 | |
| Holly Enisz - February Toilet cleaning | £60.00 | |
| J.Robinson - Salary | £667.80 | |
| HMRC | £166.80 | |
| Printroom | £85.00 | |
| J.Robinson - Expenses(toilet rolls, waste bin, stationery) | £117.04 | |
| Osmotherley Village Hall - Room hire | £8.80 | |
| 1 & 1 Internet | £8.40 | |
| Unity Trust Quarterley charge | <u>£18.00</u> | |
| Total expenditure for the period | <u>£1,134.84</u> | |
| Revised 2021/22 expenditure to 31st Mar 2022 | | £21,747.92 |

c) Funds:

| | | |
|--|-------------------|--|
| Surplus/(Deficit) for Period (Income less Exp) | £6,111.16 | |
| Funds B/Fwd From last meeting | <u>£40,957.48</u> | |
| Funds C/Fwd to next meeting | £47,068.64 | |

Represented by:

| | | |
|-----------------------------------|-------------------|--|
| Balance of Unity Trust a/c | £24,705.49 | |
| Skipton Bond, | <u>£22,363.15</u> | |
| Total Funds as at 31st Mar 2022 | £47,068.64 | |

Invoices for Payment:

| | | |
|---|---------------|------------------|
| Osmotherley Village Hall | £8.80 | |
| Sam Turner & Sons - Consumables | £19.24 | |
| Maureen Hague - Internal Audit | £25.00 | |
| Holly Enisz - March cleaning | £96.00 | |
| Pearson Groundcare - March grasscutting | £480.00 | |
| YLCA Subs | £324.00 | |
| TP Jones & Co - Payroll Services | £78.00 | |
| Printroom - April Newsletter | £85.00 | |
| J.Robinson - Expenses | <u>£22.48</u> | |
| Total | | £1,031.04 |

**OSMOTHERLEY AREA PARISH COUNCIL
RECEIPTS AND PAYMENTS YEAR ENDED 31 MARCH 2022**

| <u>GENERAL A/C INCOME</u> | <u>2020/21</u> | <u>2021/22</u> |
|-----------------------------------|--------------------------|--------------------------|
| Refunds | £12.21 | £32.21 |
| Interest | £107.18 | £11.18 |
| Precept | £13,750.00 | £14,000.00 |
| VAT Refund | £706.93 | £1,588.46 |
| Public Conveniences - Honesty Box | £805.38 | £1,200.03 |
| Grants | £15,841.31 | £9,500.00 |
| Newsletter Advertising | £615.00 | £600.00 |
| Cemetery | £1,620.00 | £385.00 |
| Village Improvements | £3,032.11 | £584.41 |
| TOTAL | <u>£36,490.12</u> | <u>£27,901.29</u> |

GENERAL A/C PAYMENTS

| | | |
|--|--------------------------|--------------------------|
| Clerk's Salary | £3,120.00 | £3,174.60 |
| Admin,Grants,Stationery,Chair's Exp,Legal/Audit Fees | £2,189.51 | £1,527.57 |
| Hire Charges | £0.00 | £60.60 |
| Subscriptions | £313.00 | £320.00 |
| Play Area Expenses | £115.80 | £115.80 |
| Insurance incl. Equipment Insurance | £468.81 | £474.91 |
| Grass Cutting Caretaker & Landscaping | £5,549.00 | £7,535.00 |
| Village Improvements | £10,403.04 | £3,963.46 |
| Public Conveniences | £2,516.26 | £3,112.28 |
| Cemetery | £392.00 | £269.50 |
| Capital Equipment,Repairs,St Peter's Clock,Drainage | £386.40 | £0.00 |
| Play Area Refurbishment | £5,000.00 | £1,044.00 |
| Grant Aided Projects: | | |
| Public Conveniences | £0.00 | £0.00 |
| TOTAL | <u>£30,453.82</u> | <u>£21,597.72</u> |

BANK RECONCILIATION 2019/20

| | <u>2020-2021</u> | <u>2021-2022</u> |
|--|--------------------------|--------------------------|
| Opening Bank Balances | £34,677.77 | £40,915.07 |
| Plus Income Received | £36,490.12 | £27,901.29 |
| Minus Expenditure | £30,453.82 | £21,597.72 |
| Unpresented cheques | £270.00 | £0.00 |
| Cash in hand | £0.00 | £0.00 |
| (Capital assets carried forward see below) | | |
| Figure reported at Annual Return | <u>£40,984.07</u> | <u>£47,218.64</u> |

| | | |
|---|--------------------------|--------------------------|
| Skipton Account balance at 31 March | £22,351.97 | £22,363.15 |
| Plus HSBC/Unity Trust Account Balance at 31 March | £18,563.10 | £24,705.49 |
| Sub Total | <u>£40,915.07</u> | <u>£47,068.64</u> |
| Plus credit for cheques presented this year from last year accounts | £69.00 | £150.00 |

| | | |
|-------------------|--------------------------|--------------------------|
| Total | <u>£40,984.07</u> | <u>£47,218.64</u> |
| Difference | £0.00 | £0.00 |

Osmotherley Area Parish Council are responsible for the following assets :

| | | |
|---------------------|---------------------|-------------------|
| The Village Greens | War Memorial | Defibrillator X 2 |
| The Cemetery | Bus Shelter | Clerk: |
| Public Conveniences | Church Walls | Lenovo Yoga Tab |
| Capital equipment | Village Cobbles | HP Printer |
| Village Hall | Public Conveniences | |
| Play Area Equipment | Village Signs X 4 | |

I certify that these statements present fairly the financial position of the Council and the income and expenditure for the year ended 31 March 2022

John Robinson, Clerk and Financial Officer

The Clerk expanded on reasons why there had been changes in costs and income between the years and put forward the accounts for approval, which was accepted.

8. Any Other Business

DH had been asked to look into changes to the frontage of the Three Tuns and asked the PC for advice. The issues raised are concerning a birdbox (possibly housing a camera), the colour of paint used on both the Three Tuns and Moon House and the banner. After considerable debate as to whether it was worth raising these concerns with NYM, it was agreed to ask the Clerk to do so.

NC raised concerns over the village not showing support to Ukraine in its struggles with Russia. After a suggestion to purchase and erect both a flagpole and flag it was agreed to ask the church if they would fly the Ukraine flag if we purchased one. The Vice-Chairman agreed to approach the church authorities for advice.

Finally, the Chairman expressed thanks to the 3 retiring councillors on behalf of the council. Noel Coward, the longest standing councillor and a prior chairman; Martyn Stafford a prior chairman and Robin Harker representing Kirby Sigston, would all be missed by the PC for all the wealth of experience and contributions they have brought to the council over the years.

9. Press Items

It was agreed that the approved minutes be included on the website and a summary of the discussions at this meeting be included in the next available Messenger newsletter.

10. Date of next meeting and AGM: Thursday 19th May 2022 at 7.30pm in the Supper Room in the Village Hall, Osmotherley.