

Minutes of the Meeting of Osmotherley Area Parish Council held remotely on Zoom.Us On Thursday 15th April 2021

- 1. Present:** Mr M Stafford (Chairman), Bob Manners (Vice Chairman), Mr R Horner, Mr N Coward, Mr M Read, Ms C Nozedar, Mr M Laverick, Mr T Wood, Mrs A Atkinson, Mr RW Harker, Mr N Ward and HDC/NYCC ward Member Cllr D Hugill

Apologies

None

- 2. Minutes of the meeting of 18th March were approved and signed by the Clerk (on behalf of the Chairman)**

3. Public Forum

Two members of the public attended as observers.

4. Matters arising:

4.1 Items not on the agenda

The Clerk and the Chairman updated the council on the following projects not on the agenda:

- The two bollards along North End have still not been replaced. NYCC have accepted responsibility and the Clerk confirmed he would be chasing these with Area2 Highways once again.
- The Clerk confirmed he had written once again to the owner of land bordering Quarry Lane however no reply has been received. It was agreed to forward our concerns to NYCC for action.
- The traffic and car parking report has been published on the Osmotherley.org.uk website with reference raised in the Messenger.
- The Clerk confirmed that the NYM has been copied in on the report conclusions from our Traffic and Car Parking study.
- MS confirmed he had raised our concerns with a landowner on Back Lane and would visit the site soon at the invitation of the landowner.
- The resident at Kirby Sigston who raised concerns over an Enterprise Park and the use of the land adjacent to their property has had the issue looked into by both the Chairman and Environmental Health and had the results relayed to her. Planning have also been asked to ensure all the necessary permissions have been applied and approved.

4.2 Police matters

A written report was provided by Stokesley Police in absentia.

Between the dates of the 12/03/21 to 12/04/21 the following incidents have been reported to the Police: Anti-Social Behaviour: 9 (Environmental: - 6 (1 cars parked on verge, 5 Covid related), 2 personal and 1 nuisance.

Police are warning residents to be vigilant for scam phone calls in relation to their national insurance number after the force received a number of reports.

4.3 Highways

The signs at Boghole had been moved and Highways informed to replace, which has been done. We will continue to monitor the situation.

4.4 NYCC, HDC & NYMNP

DH reported that some funds were agreed from the Making a Difference grant application for the toilets however he could not confirm the amount however on publication of the minutes it was found that no such monies have been agreed. The Clerk has asked for clarification from HDC.

4.5 Maintenance

The Chairman confirmed that he would approach a builder to repair the village hall roof.

4.6 Village Hall

Nothing to report however preparations are being made in preparation of reopening soon. The Clerk confirmed that the next meeting would be face to face, the first since March 2020, in the main village hall due to social distancing concerns in the Supper Room.

4.7 Capital Works 2020/21

BM and the Clerk explained that, due to the high cost of the quotations, a revised plan has been drawn up to reduce the impact of building works and thus reduce costs. Adam Race has been asked for an estimate of the work which the Clerk confirmed would be in the region of £17500 plus Vat. The Clerk confirmed that this would be an acceptable quote and agreed to send all members the revised plans, asking for approval and comment.

4.8 Village Car Parking & Traffic update

We have had a reply from the letter sent to our Member of Parliament, Rishi Sunak. This was accompanied by a letter from the CEO of NYMNP, who has obviously been asked to comment. Many of the comments raised are actions already taken and DH was asked to raise this further with HDC and it was agreed that the Chairman would write back to our Member of Parliament asking for further consideration.

5. Correspondence

Most correspondence is now electronic and is forwarded when received so Members can therefore raise concerns or comments by email to the Clerk should it need to be an agenda item. These items will only be minuted if they are discussed at a meeting.

An email had been received from a resident on North End, wishing to add a metal rose arch to the front of the building. NC raised concerns that as a listed building, there may be approvals to seek from NYMNP. The Clerk was asked to write back informing them of this.

6. Planning.

a) Applications.

6.1 Moorstones, Ruebury Lane, Osmotherley - removal of existing timber building and construction of agricultural storage building - **Support**

6.2 The Old Mill, Osmotherley Mill Track, Osmotherley - construction of dry stone wall and erection of replacement shed - **Support**

6.3 Blue Cottage, 38 South End, Osmotherley – replacement oil tank – **Support**

6.4 Winton House, Winton – Proposed alterations to existing orangery roof & listed building consent – **Support**

b) Decisions

None

7. a, b, c & d Accounts

The Clerk reported the up to date financial position of the council updating the accounts from the March meeting to the end of the financial year, together with the audited final accounts for 2020/21:

Income reported at last meeting	£36,395.41	
a) Receipts in the period:		
Honesty Box	<u>£94.71</u>	
Total income for the period		<u>£94.71</u>
Revised 2020/21 income to 31st Mar 2021		£36,490.12

Expenditure reported to last meeting	£28,991.83	
b) Payments in the period:		
Printroom	£70.00	
Printroom	£69.00	
J.Robinson - Salary March	£624.00	
HMRC	£156.00	
Holly Enisz - Toilets February	£96.00	
J.Robinson Expenses inc green bin & toilet rolls	£100.38	
Hydro - Electric	£139.61	
1 & 1 Internet	<u>£6.00</u>	
Total expenditure for the period		<u>£1,260.99</u>
Revised 2020/21 expenditure to 31st Mar 2021		£30,252.82

c) Funds:

Surplus/(Deficit) for Period (Income less Exp)	-£1,166.28
Funds B/Fwd From last meeting	<u>£42,081.35</u>
Funds C/Fwd to next meeting	£40,915.07

Represented by:

Balance of HSBC a/c	£18,563.10
Skipton Bond,	<u>£22,351.97</u>
Total Funds as at 31st Mar 2021	£40,915.07

Items Presented/Paid for Payment:

Sam Turner & Sons	14.91
Holly Enisz - Toilet cleaning March	96.00
Printroom	69.00
YLCA Membership 2021/22	320.00
J.Robinson - Expenses	<u>28.89</u>
Total	528.80

d) **Final Accounts 2020/21** The Clerk presented the final accounts for approval and explained the differences between the years, due to Covid and grant received but not spent

OSMOTHERLEY AREA PARISH COUNCIL		
RECEIPTS AND PAYMENTS YEAR ENDED 31 MARCH 2021		
	<u>2019/20</u>	<u>2020/21</u>
<u>GENERAL A/C INCOME</u>		
Refunds	£693.06	£12.21
Interest	£209.34	£107.18
Precept	£13,500.00	£13,750.00
VAT Refund	£2,156.74	£706.93
Public Conveniences - Honesty Box	£1,548.61	£805.38
Grants	£3,500.00	£15,841.31
New sletter Advertising	£800.00	£615.00
Cemetery	£2,321.00	£1,620.00
Village Improvements	£1,764.41	£3,032.11
TOTAL	<u>£26,493.16</u>	<u>£36,490.12</u>
<u>GENERAL A/C PAYMENTS</u>		
Clerk's Salary	£3,034.20	£3,120.00
Admin, Grants, Stationery, Chair's Exp, Legal/Audit Fees	£1,874.37	£2,189.51
Hire Charges	£96.80	£0.00
Subscriptions	£309.00	£313.00
Play Area Expenses	£825.80	£115.80
Insurance incl. Equipment Insurance	£440.72	£468.81
Grass Cutting Caretaker & Landscaping	£7,182.00	£5,549.00
Village Improvements	£1,190.00	£10,403.04
Public Conveniences	£3,456.93	£2,516.26
Cemetery	£318.00	£392.00
Capital Equipment, Repairs, St Peter's Clock, Drainage	£0.00	£386.40
Play Area Refurbishment	£5,792.79	£5,000.00
Grant Aided Projects:		
Public Conveniences	£0.00	£0.00
TOTAL	<u>£24,520.61</u>	<u>£30,453.82</u>
<u>BANK RECONCILIATION 2019/20</u>		
	<u>2019-2020</u>	<u>2020-2021</u>
Opening Bank Balances	£33,759.92	£34,677.77
Plus Income Received	£26,493.16	£36,490.12
Minus Expenditure	£24,520.61	£30,453.82
Unpresented cheques	£69.00	£270.00
Cash in hand	£0.00	£0.00
(Capital assets carried forward see below)		
Figure reported at Annual Return	<u>£35,801.47</u>	<u>£40,984.07</u>
Skipton Account balance at 31 March	£22,244.79	£22,351.97
Plus HSBC Account Balance at 31 March	£12,432.98	£18,563.10
Sub Total	<u>£34,677.77</u>	<u>£40,915.07</u>
Plus credit for cheques presented this year from last year accounts	£1,123.70	£69.00
Total	<u>£35,801.47</u>	<u>£40,984.07</u>
Difference	£0.00	£0.00
Osmotherley Area Parish Council are responsible for the following which have no carrying value within these financial statements		
The Village Greens		
The Cemetery	John Robinson, Clerk and Financial Officer	
Public Conveniences		
Capital equipment		
Village Hall		
I certify that these statements present fairly the financial position of the Council and the income and expenditure for the year ended 31 March 2021		

The Clerk explained the differences between the years in both income and expenditure, which related to grants received and not totally spent in the year and expenditure on village improvements in the year (bus shelter, QC tarmacking, village hall and cemetery). They have been internally audited and they were approved by council.

8. Any Other Business

MS confirmed that this would be his last meeting as Chairman.

BM had been asked to raise the issue of the new cycle rack at the QC however the PC did not have a major issue with this addition.

9. Press Items

It was agreed that the approved minutes be included on the website and a summary of the discussions at this meeting be included in the next available Messenger newsletter.

10. Date of next meeting and AGM: Thursday 20th May 2021 at 7.30pm in the Main Room in Village Hall, Osmotherley.