

Minutes of the Meeting of Osmotherley Area Parish Council held remotely on Zoom.Us On Thursday 16th April 2020

Present: Mr M Stafford (Chairman), Mr Bob Manners (Vice Chairman), Mr R Horner, Mr N Coward, Mr M Laverick, Mr M Read, Mr R Harker, Mr T Wood, Ms C Nozedar, Mrs A Atkinson and HDC/NYCC ward Member Cllr D Hugill

1. Apologies Mr N Ward

2. Minutes of the meeting of 20th February and 19th March 2020 were approved and signed by the Clerk (on behalf of the Chairman)

3. Public Forum

4. Matters arising:

4.1 Items not on the agenda

The issue of restrictive parking notices at 25 West End was raised and confirmed that no action has been taken from the residents to remove the signs. It was agreed to raise the issue once the coronavirus issues have been resolved.

The Lady Chapel sign has been passed to the Highways Officer for comment but was rejected as an option on the main signage.

The 10 minute waiting sign, missing from Top Shop was discussed however the Clerk confirmed that following a discussion with Highways they felt a replacement would be unlikely due to crossing the yellow lines. The Clerk confirmed that no contact had been received from Highways to determine the official outcome.

A meeting with the Highways Officer took place in February and it was confirmed that the parking area would have to remain as parallel parking and L&D Construction has been asked to quote for the job. A quote for £1600 has been received and it was agreed to confirm that they should be given the task of resurfacing the area as soon as possible.

4.2 Police matters

A written report was provided by Stokesley Police and an officer attended to provide a verbal commentary.

Between the dates of 10th January and the 11th February 2020 the following incidents have been reported to Police:

Anti-Social Behaviour: 3 incidents (Environmental: 1, Nuisance: 1, Personal: 1 incident)

Other Crimes: 2 incidents

4.3 Highways

Nothing to report

4.4 NYCC, HDC & NYMNP

The CEO of the National Park has resigned and recruitment had commenced for an replacement which is due to complete in May.

4.5 Maintenance

Nothing to report

4.6 Village Hall

The Village Hall is closed and therefore nothing to report.

4.7 Capital Works 2020/21

No further progress has been made as under the current situation we have not been able to obtain quotes for proposed works and therefore this will be discussed further at the next meeting.

5. Correspondence

Most correspondence is now electronic and is forwarded when received so Members can therefore raise concerns or comments by email to the Clerk should it need to be an agenda item. These items will only be minuted if they are discussed at a meeting.

The Clerk received an email regarding footpaths with closed signs on them near to Osmotherley Mill. He informed members that the subject had been referred to NYCC and a response received noting the incident and confirming that there should be no legal reason to close footpaths during the Coronavirus lockdown procedures. We will await resumption of normal life before anything can be done to rectify the issue.

A premises licence has been received from Top Shop and the meeting confirmed its full support.

6. Planning.

a) Applications.

6.1 Winton House Winton - Retrospective listed & planning for construction of replacement Entrance Gates - **Support**

6.2 38 West End, Osmotherley - demolition of detached outbuildings and erection of replacement garage building (part retrospective) - **Support**

6.3 24 West End, Osmotherley - installation of replacement windows - **Support**

6.4 Bracken Hill, Ruebury Lane, Osmotherley - construction of gable roof, alterations to fenestration, cladding and rendering – **Support but with comments**

6.5 A Place in the Pines Holiday Lodges, Keepers Cottage, Thimbleby – replace 1no Glamping Tent with a log cabin type building - **Support**

6.6 Saddle Cottage, 2 North End, Osmotherley – **Support**

b) Decisions.

6.7 Beech Dene, Cosby - **Refused**

7. a, b, c & d Accounts

The Clerk reported the up to date financial position of the council updating the accounts from the January meeting:

Income reported at last meeting	£26,388.83	
a) Receipts in the period:		
Honesty Box	£104.33	
Total income for the period	<u>£104.33</u>	
Revised 2019/20 income to 31st Mar 2020		£26,493.16
Expenditure reported to last meeting	£23,269.07	
b) Payments in the period:		
Hydro-Electric	£75.44	

J.Robinson - Expenses	£98.90	
J.Robinson - Salary	£606.75	
HMRC	£151.80	
Sam Turner consumables	£20.25	
Osmotherley Village Hall Hire & Toilets	£107.60	
Osmotherley Village Hall - Hire & Toilets	£140.80	
Internet fee 1&1	<u>£6.00</u>	
Total expenditure for the period		<u>£1,207.54</u>
Revised 2019/20 expenditure to 31st Mar 2020		£24,476.61

c) Funds:

Surplus/(Deficit) for Period (Income less Exp)	-£1,103.21
Funds B/Fwd From last meeting	<u>£35,780.98</u>
Funds C/Fwd to next meeting	£34,677.77

Represented by:

Balance of HSBC a/c	£12,432.98
Skipton Bond,	<u>£22,244.79</u>
Total Funds as at 31st Mar 2020	£34,677.77

Items Presented for Payment at Meeting:

YLCA Membership 2020-2021	313.00	
Printroom	69.00	
TP Jones - Payroll Fee 2019-20	78.00	
J.Robinson Expenses	<u>14.50</u>	
		474.50

d) Final Accounts 2019/20

RECEIPTS AND PAYMENTS YEAR ENDED 31 MARCH 2020

	<u>2018/19</u>	<u>2019/20</u>
<u>GENERAL A/C INCOME</u>		
Refunds	£12.21	£693.06
Interest	£188.24	£209.34
Precept	£13,250.00	£13,500.00
VAT Refund	£2,093.42	£2,156.74
Public Conveniences - Honesty Box	£1,565.53	£1,548.61
Grants	£14,500.00	£3,500.00
Newsletter Advertising	£505.00	£800.00
Cemetery	£290.00	£2,321.00
Village Improvements	£694.41	£1,764.41
TOTAL	<u>£33,098.81</u>	<u>£26,493.16</u>

GENERAL A/C PAYMENTS

Clerk's Salary	£2,931.50	£3,034.20
Admin,Grants,Stationery,Legal/Audit Fees,etc	£1,358.63	£1,874.37
Hire Charges	£89.60	£96.80
Subscriptions	£304.00	£309.00
Play Area Expenses	£607.74	£825.80
Insurance incl. Equipment Insurance	£436.38	£440.72
Grass Cutting Caretaker & Landscaping	£4,488.00	£7,182.00
Village Improvements	£1,913.49	£1,190.00
Public Conveniences	£3,816.22	£3,456.93
Cemetery	£313.96	£318.00
Grant Aided Projects:		
Play Area Refurbishment	£5,521.79	£5,792.79
Village Hall Damp-Proofing	£7,568.00	£0.00
TOTAL	<u>£29,349.31</u>	<u>£24,520.61</u>

<u>BANK RECONCILIATION 2019/20</u>	<u>2018-2019</u>	<u>2019-2020</u>
Opening Bank Balances	£28,886.72	£33,759.92
Plus Income Received	£33,098.81	£26,493.16
Minus Expenditure	£29,349.31	£24,520.61
Unpresented cheques	£1,123.70	£69.00
Cash in hand	£0.00	£0.00
(Capital assets carried forward see below)		
Figure reported at Annual Return	<u>£33,759.92</u>	<u>£35,801.47</u>
Skipton Account balance at 31 March	£22,035.45	£22,244.79
Plus HSBC Account Balance at 31 March	£11,724.47	£12,432.98
Sub Total	<u>£33,759.92</u>	<u>£34,677.77</u>
Plus credit for cheques presented this year from last year accounts	£0.00	£1,123.70
Total	<u>£33,759.92</u>	<u>£35,801.47</u>

The Clerk explained that the accounts were with the internal auditor currently and the variances between the years were explained to the satisfaction of the meeting (mainly to do with grant receipts as against grant expenditure) and the annual accounts for 2019/20 were approved. The external audit return would be presented to next month's meeting for approval.

8. Any Other Business

RH reported that a new driveway has been made onto Bullamoor Road from a field. RH enquired whether Highways needed to be consulted. The Clerk asked for more details and would report.

9. Press Items

It was agreed that the approved minutes be included on the website and a summary of the discussions at this meeting be included in the next available Messenger newsletter.

10. Date of next remote meeting: Thursday 21st May 2020 at 7.30pm prompt.